



NOTICE OF MEETING

Notice is hereby given that a meeting of the
OAHU METROPOLITAN PLANNING ORGANIZATION
POLICY BOARD

will be held on

Friday, May 27, 2016 at 1:00 p.m.

Hawaii State Capitol, Room 423

415 South Beretania Street, Honolulu, Hawaii

AGENDA

- I. Call to order by Chair**
- II. Introductions/Roll Call**
- III. Approval of April 13, 2016 Policy Board Meeting Minutes**
- IV. Reports**
 - a. Executive Director**
 - b. Technical Advisory Committee**
 - c. Citizen Advisory Committee**
- V. Old Business**
 - a. None**
- VI. New Business**

- a. Final Draft FY 2017 Overall Work Program**

The Overall Work Program (OWP) identifies and programs surface transportation related studies and is OahuMPO's annual operations budget. The OWP is developed over the course of a year with multiple opportunities for public input and interagency coordination along the way. The final draft of the FY 2017 OWP, as recommended for approval by the Technical Advisory Committee (TAC), is attached for your information and review.

Requested Action: Consider approval of the Final Draft FY 2017 OWP.

- b. FY 2016 Overall Work Program Revision #2**

This revision, which is proposed by the Honolulu Authority for Rapid Transportation, seeks to add a study entitled the Transit Fares Scenario Modeling Study to the FY 2016 OWP. A full project description is attached for your information and review. The TAC has recommended approval.

Requested Action: Approve Revision #2 to the FY 2016 OWP, as presented.

Oahu Metropolitan Planning Organization

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c. Complete Streets Project Checklist and Process & Procedures

At the April 20, 2016 meeting of the Citizen Advisory Committee (CAC), the committee passed a resolution requesting that the process and procedures documents for the Transportation Improvement Program (TIP) and the Oahu Regional Transportation Plan (ORTP) be amended to require the submission of a Complete Streets checklist for any project. Staff is seeking concurrence from the Policy Board to develop revisions to the documents as recommended by the CAC.

Requested Action: Discuss and consider approval of a directive for OahuMPO staff to develop amendments to the TIP and ORTP process and procedures documents requiring submission of a Complete Streets checklist with any project.

d. Policy Board Non-Voting Membership for a CAC Representative

At the March 16, 2016 meeting of the CAC, the committee passed a resolution requesting a non-voting representative on the Policy Board. The Policy Board Bylaws would have to be amended to accommodate this request.

Requested Action: Discuss and consider approval of a directive to OahuMPO staff to develop a Policy Board Bylaws amendment adding one representative of the CAC as a non-voting member.

e. Form a Permitted Interaction Group to Conduct a Search for and Evaluation of Candidates for Executive Director

The current Executive Director will be vacating the position at the close of business on June 15, 2016. The Executive Director is an at-will employee of the Policy Board. Staff recommends that the Policy Board form a permitted interaction group (PIG) to conduct a search for and evaluation of candidates to fill the position.

Requested Action: Consider forming a PIG which will search for and investigate candidates to fill the Executive Director position and make a recommendation to the Policy Board.

VII. Invitation to interested members of the public to be heard on matters not included on the agenda

VIII. Announcements

- a. It is anticipated that the next Policy Board meeting will be held on Friday, June 24th at 1 pm. The room location is yet to be determined.**

IX. Adjournment

PUBLIC TESTIMONY will be accepted on any Policy Board agenda item. Testimony will be accepted as follows:

Oral Testimony

Oral testimony is limited to three (3) minutes per person, per agenda item.

- Written documentation of oral testimony is requested (submit 1 original to OahuMPO staff).
- Any person wishing to speak on an agenda item may register by:
 - Calling 587-2015 at least two (2) hours prior to the start of the meeting (calls to testify at meetings starting before 10:00 a.m. must reach the OahuMPO office prior to the close of the preceding business day); or
 - Signing up in person at the meeting prior to the start of the meeting.

- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.

Written Testimony

- One (1) original and fifteen (15) copies of each written testimony is required.
- Written testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, written testimony must reach the OahuMPO office by the prior Friday morning).
- Written testimony sent to OahuMPO via e-mail (oahumpo@oahumpo.org) or fax (587-2018) will be accepted under the following conditions:
 - E-mailed and faxed testimony must reach the OahuMPO office at least 24 hours prior to the start of the meeting (for Monday meetings, e-mailed and faxed testimony must reach the OahuMPO office by the prior Friday morning). To confirm receipt of your testimony, you may call the OahuMPO office at 587-2015.
 - E-mailed and faxed testimony should be limited to the equivalent of 4 single-sided 8-1/2" x 11" pages, including attachments and other supplemental information.
 - If testimony exceeds this requirement, OahuMPO will only copy and distribute the allowable number of pages.
- OahuMPO staff will not be responsible for copying and/or distributing written testimony received after the deadline or brought to the meeting. Written testimony received after the deadline will not be copied or distributed to the Policy Board members prior to the start of or during the meeting; late submittals will be sent to the Policy Board members at a later date.
- Any written testimony brought to the meeting by a testifier may be distributed to the Policy Board members by said testifier. The original of the written testimony should be given to OahuMPO staff for OahuMPO's records.
- Note: Submittal of written testimony does not automatically place you on the list for oral testimony. Those wishing to testify orally, must still register to testify.
- Note: Any personal information (such as home addresses, home phone numbers, cell phone numbers) included on the written testimony will become public information.

To request language interpretation, an auxiliary aid or service (i.e., sign language interpreter, accessible parking, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) three (3) days prior to the meeting date. TTY users may use TRS to contact our office.

<< OahuMPO is a government agency responsible for coordinating transportation planning on Oahu >>