



Memorandum

To: Technical Advisory Committee Members

From: Brian Gibson, Executive Director

Date: June 3, 2016

Executive Director's Report

Policy Board

The Policy Board met on May 27th. At that meeting they:

1. Approved the Final Draft FY 2017 Overall Work Program (as recommended by the TAC);
2. Approved Revision #2 to the FY 2016 Overall Work Program (as recommended by the TAC);
3. Referred to the TAC a recommendation by the CAC to amend the ORTP and TIP process and procedures to require a Complete Streets checklist for projects submitted for inclusion in those documents;
4. Requested OahuMPO staff to provide more information on the frequency with which other MPOs have members of the public serve on their Policy Board;
5. Approved the formation of a Permitted Interaction Group to solicit and evaluate candidates for the Executive Director position and approved the appointment of Chris Clark as Interim Executive Director following my departure on June 15th.

The next meeting of the Policy Board is scheduled for June 24th at 1 pm. The agenda has not yet been drafted.

Citizen Advisory Committee (CAC)

The CAC met on May 18th. At that meeting they:

1. Heard a presentation on the Phase 1 Emergency Evacuation Plan by Mel Kaku, City/County Department of Emergency Management and recommended Policy Board acceptance of the document;
2. Had a discussion regarding Roadway Resilience on the Windward Side, which included, Marshal Ando and Jamie Ho from the State of Hawaii Department of Transportation (HDOT);
3. Heard a presentation by the Citizen Advisory Committee Bylaws Subcommittee and voted to recommend bylaws changes as recommended by the subcommittee.

OahuMPO Staffing

We have identified a candidate for the Planning Analyst position, and that candidate has submitted their application to the HDOT Personnel Office for vetting.

OahuMPO Financial Report Oct. 1, 2015 – Mar. 31, 2016

Attached you will find two spreadsheets detailing our financial position. The “OahuMPO Monthly Financial Report” provides details on internal work elements. The second report entitled “2016 OWP” provides financial details on all active work elements by year of obligation. Overall, the rate of expenditure for internal work elements is meeting expectations, and there appears to be sufficient funds to get us through the next obligation of funds for FY 2017.

Upcoming TAC Agenda Items

This is a tentative list of upcoming TAC agenda items. This list is not final and is subject to change:

- JULY
 - FFYs 2015-2018 TIP Revision #12
 - Complete Streets Checklist (as recommended by the CAC)
 - Subrecipient Agreements
- AUGUST
 - Public Participation Plan Draft Review, Findings, and Recommendations presentation
- NO SPECIFIC DATE/AS ABLE
 - Safety performance measures
 - Village Park Kupuna Loop Corridor Study Results
 - Tantalus Drive and Round Top ROW Study Results
 - Honolulu Urban Core Parking Master Plan
 - Makakilo Study
 - Waikiki Regional Circulator
 - Separate Left-Turn Phase Alternatives
 - Contra Flow Update
 - Complete Streets Implementation
 - OWP Process and Procedures recommendations to the Policy Board
 - ORTP Process and Procedures recommendations to the Policy Board
 - Complete Streets checklist: adopting or merging OahuMPO’s checklist with the City’s
 - OahuMPO Draft Code of Conduct and Ethics Policy for staff and Policy Board members