



Minutes of the  
Oahu Metropolitan Planning Organization

**TECHNICAL ADVISORY COMMITTEE**

Friday, June 3, 2016, 9:00 a.m.  
Honolulu Authority for Rapid Transportation Board Room  
1099 Alakea Street, Room 105, Honolulu, Hawaii

**Members Present:**

HART Jesse Souki – <i>Chair</i>	HART Ryan Tam
DBEDT Joseph Roos	HDOT Norren Kato
DPP Lori Arakaki	OP Rodney Funakoshi
DPP Kathy Sokugawa	FAA Kimberly Evans (non-voting)
DTS Marian Yasuda	FHWA Liz Fischer (non-voting)
DTS Eileen Mark	

**Members Absent:** Ted Matley (non-voting) (FTA), Dean Nakagawa (DOT), Eugene Tian (DBEDT), Kyle Oyasato (non-voting) (DFM), Gareth Sakakida (non-voting) (HTA), Ken Tatsuguchi (HDOT), and Tim Trang (non-voting) (DDC)

**Guest Presenters:**

Dr. C.H. "Chip" Fletcher III, Associate Dean and Professor of Geology and Geophysics, University of Hawaii School of Ocean and Earth Science and Technology (SOEST)  
Melvin H. Kaku, Director, City and County of Honolulu, Department of Emergency Management

**Guests Present:**

Charles H. Carole (CAC)	Nicola Szibbo (DPP)
Jin-Si Over (SOEST)	Shannon Wood (Windward Ahupua'a Alliance)
Gerald Schmitz (HART)	Marlene Young (HDOT)
Daniele Spirandelli (DURP, SOEST)	

**OahuMPO Staff Present:** Brian Gibson, Chris Clark, Randolph Sykes, Mike Galizio, Amy Ford-Wagner, and Veronica Schack

The meeting was properly noticed in accordance with State law.

The meeting materials incorporated into this document by reference and made part hereof may be found on the OahuMPO website at:

Executive Director's Report:

<http://www.oahumpo.org/wp-content/uploads/2013/05/ED-Report-2016-June-TAC-ADA.pdf>

Ms. Fischer's presentation of Federal Policy Overview in Support of Climate Change Impact Mitigation and Resiliency:  
<http://www.oahumpo.org/wp-content/uploads/2013/05/FHWA-CC-OMPO-060316rev.pdf>

Director Kaku's presentation:  
[http://www.oahumpo.org/wp-content/uploads/2013/05/6c-Final-Report\\_2015.pdf](http://www.oahumpo.org/wp-content/uploads/2013/05/6c-Final-Report_2015.pdf)

Dr. Fletcher's presentation:  
<http://www.oahumpo.org/wp-content/uploads/2013/05/Climate-June-Transporation2.pdf>

Monthly financial report:  
[http://www.oahumpo.org/wp-content/uploads/2013/05/OahuMPO-Monthly-Financial-Report-as-of-March-31\\_2016.pdf](http://www.oahumpo.org/wp-content/uploads/2013/05/OahuMPO-Monthly-Financial-Report-as-of-March-31_2016.pdf)

Quarterly financial report:  
[http://www.oahumpo.org/wp-content/uploads/2013/05/OahuMPO-Financial-Report-Jan\\_2016\\_Mar\\_2016-ADA.pdf](http://www.oahumpo.org/wp-content/uploads/2013/05/OahuMPO-Financial-Report-Jan_2016_Mar_2016-ADA.pdf)

**I. CALL TO ORDER BY CHAIR**

It was determined that a quorum was present and Chair Souki called the meeting to order at 9:00 a.m. Members expressed their gratitude to Executive Director Gibson for his services to the OahuMPO, presented him with a lei, and wished him well in his new endeavors.

**II. ROLL CALL**

Members introduced themselves.

**III. APPROVAL OF MAY 13, 2016 MEETING MINUTES**

Chair Souki called for members to review the minutes that were included in the meeting packets mailed to the Technical Advisory Committee (TAC) seven (7) business days in advance of the meeting.

It was noted that Ms. Fischer's name had been misspelled on page 3.

Rodney Funakoshi referred to the minutes of the May meeting concerning the OahuMPO Planning Process Review that were to be provided at the June TAC meeting per the Agenda. Director Gibson indicated that he would be sending out the intergovernmental comment spreadsheet after this meeting; due to the TAC meeting being a week earlier than usual, a workshop agenda had not been developed.

**Mr. Funakoshi made a motion and Mr. Tam seconded that the minutes be adopted with the revisions noted above. The Chair, hearing no objections, stated that the minutes were adopted.**

Eileen Mark and Liz Fischer joined the meeting.

#### **IV. REPORTS**

##### **A. EXECUTIVE DIRECTOR**

The Policy Board met on May 27, 2016, at which it approved the Final Draft of the FY 2017 Overall Work Program (OWP), as recommended by the TAC, as well as Revision #2 to the FY 2016 OWP. The Policy Board referred a recommendation by the Citizen Advisory Committee (CAC) concerning its Complete Streets checklist to the TAC for review and its recommendation. In addition, the Policy Board requested OahuMPO staff to provide more information on MPOs that have members of the public serve on their Policy Board. Separately, the Policy Board formed a Permitted Interaction Group to solicit and evaluate candidates for the Executive Director position and appointed Chris Clark as Interim Executive Director, effective June 16, 2016.

The Citizen Advisory Committee met on May 18<sup>th</sup> and heard a presentation on Phase 1 of the Emergency Evacuation Plan from Director Mel Kaku, discussed Roadway Resilience on the Windward Side with Marshall Ando and Jamie Ho (both from HDOT), and heard a recommendation from the CAC Bylaws Subcommittee on changes recommended by the Subcommittee.

The Executive Director reported that a candidate for the Planning Analyst position had submitted their application to the HDOT Personnel Office.

Copies of the OahuMPO Financial Report for October 1, 2015 through March 31, 2016 were provided as attachments to the Executive Director's Report.

Director Gibson also expounded on possible future topics for the TAC agendas.

Chair Souki indicated that the Complete Streets would be on an upcoming meeting agenda and said he would be meeting with the CAC on this subject.

There was discussion on the history, status, and function of the land use model contract. Director Gibson noted that he expects the contract would be in place in about six months.

#### **V. OLD BUSINESS**

No old business was carried forward on the agenda, as noted above.

#### **VI. NEW BUSINESS**

##### **A. PRESENTATION OF FEDERAL POLICY OVERVIEW IN SUPPORT OF CLIMATE CHANGE IMPACT MITIGATION AND RESILIENCY**

- Ms. Fischer presented a brief overview of Federal policies, regulations, requirements, and executive orders relevant to the issues of climate change, resiliency, and Metropolitan Planning Organization processes. She indicated that there was additional information available from FHWA and FTA on request.

Ms. Fischer clarified that an Executive Order is a Presidential directive and is setting policy and considered legally binding although it does not have the weight of the United State Code (U.S.C.). "Resiliency," as defined in the U.S.C., for example, ties back to Executive Orders. Words related to climate change are in law, as are "security," "community resilience," and "system preservation."

**No action was requested.**

**B. DISCUSS FEDERAL PERFORMANCE MEASURES AND PERFORMANCE-BASED PLANNING REQUIREMENTS**

Chair Souki read the description of this discussion item directly from the agenda.

The Chair ceded the floor to Dr. Fletcher who gave his presentation.

Dr. Fletcher, Chair Souki, Executive Director Gibson, and Ms. Fischer discussed how resiliency needs to be addressed at the local level and determine what the best response is to the various impacts of what the climate change picture anticipates. Members suggested that redesign, elevate, and pull back are the elements that need to be factors to be considered on a go-forward basis.

**No specific action was requested; the TAC took no action.**

**C. PRESENTATION OF EMERGENCY EVACUATION PLAN PHASE 1 RESULTS**

Chair Souki read the description of this discussion item directly from the agenda.

Chair Souki ceded the floor to Director Kaku who gave his presentation.

In response to a question from Ms. Fischer, Director Kaku advised that the emergency evacuation plan will be addressing more than just tsunamis, including hurricane storm surge. Planning assumes a Category 4 Hurricane which means a wall of water approximately 10 feet tall and pushing landward about one mile. This study will be continually improved.

In response to a question from Kathy Sokugawa, Director Kaku indicated that the Department of Emergency Management accepted the Phase 1 Results and recommended their acceptance by both the TAC and Policy Board.

Director Kaku indicated that the most probable scenario is that advance notice will be four-and-a-half hours from notice to the event occurrence. The size of the wave may not be known until a time just before the event. It's the families' responsibilities to plan in advance.

Funding for Phase 2 has been received from OahuMPO and the City, which is part of the FY 2017 OWP.

**Ryan Tam motioned and Joseph Roos seconded that the report be recommended to the Policy Board for acceptance.**

**D. ANNUAL ORIENTATION REFRESHER**

The committee bylaws state: "At least once per calendar year during a regularly scheduled meeting of the TAC, the Executive Director shall provide 'refresher' orientation to TAC members and regular alternates of the roles and responsibilities of the OahuMPO under Federal, State, and local laws, the programs, processes and procedures, and work products and programs that are the responsibility of OahuMPO, and the role and responsibilities of the TAC." This presentation is an opportunity for members to discuss the committee's purpose and role in the overall process. Executive Director Gibson provided background on the origin of Metropolitan Planning Organizations and the need to bring early and continual public involvement into the planning process. The goal was a cooperative planning process and one that was equitable across all sectors of society. Members took the information presented in the refresher orientation under advisement.

**VII. INVITATION TO INTERESTED MEMBERS OF THE PUBLIC TO BE HEARD ON MATTERS NOT ON THE OAHUMPO TECHNICAL ADVISORY COMMITTEE AGENDA**

There being no comments, the meeting moved on to Announcements.

**VIII. ANNOUNCEMENTS**

Brian expressed his appreciation to the TAC for their support and for helping to make OahuMPO a better MPO.

Chair Souki explained the concerns that the Policy Board had regarding the CAC's Complete Streets document.

The next anticipated meeting is scheduled for July 8, 2016.

**IX. ADJOURNMENT**

Chair Souki adjourned the meeting at 11:00 a.m.

	
_____ TAC Chair Jesse Souki	_____ Date

	
_____ TAC Secretary Randolph Sykes	_____ Date