

# *Citizen Advisory Committee*

*for the Oahu Metropolitan Planning Organization*

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## **NOTICE OF MEETING**

**Wednesday, July 20, 2016 - 3:00 p.m.**  
**Honolulu Hale, Room 301**  
**530 South King Street, Honolulu, Hawaii**

### **AGENDA**

Estimated Meeting Duration: 60 **minutes**

*All meeting materials can be downloaded from the following link: <http://www.oahumpo.org/about-mpo/committees/citizen-advisory-committee/>*

#### **FOR DISCUSSION AND ACTION:**

**1. Call to Order & Introductions**

**2. Approval of the May 18, 2016 Meeting Minutes**

**3. Reports of Policy Board and Technical Advisory Committee meetings**

Summaries of June 24 Policy Board meeting and July 8 Technical Advisory Committee meeting

**4. Unfinished Business**

There is no unfinished business.

**5. New Business**

**a. Consider formation of Permitted Interaction Group for Complete Streets Investigation – Amy Ford-Wagner (10 min)**

At the May 27 Policy Board meeting, the Policy Board considered the CAC's recommendation that the TIP and ORTP process and procedures document be amended to require the use of the Complete Streets Checklist by the implementing agencies. The Policy Board referred the issue to the Technical Advisory Committee (TAC). Subsequently, at its July 8 meeting, the TAC determined that the CAC should present on its recommendation.

HRS §92-2.5(b) states "Two or more members of a board, but less than the number of members which would constitute a quorum for the board, may be assigned to:

- 1) *Investigate a matter relating to the official business of their board; provided that:*
  - a. *The scope of the investigation and the scope of each member's authority are defined at a meeting of the board;*
  - b. *All resulting findings and recommendations are presented to the board at a meeting of the board; and*
  - c. *Deliberation and decisionmaking on the matter investigated, if any, occurs only at a duly noticed meeting of the board held subsequent to the meeting*

*at which the findings and recommendations of the investigation were presented to the board...”*

Requested Action: Consider forming a permitted interaction group (PIG), which will investigate the issue and prepare a report for the CAC’s review and approval.

**b. Review Draft FFYs 2015-2018 Transportation Improvement Program Revision #12 – Amy Ford-Wagner (5 min)**

The Transportation Improvement Program (TIP) is a four-year schedule of surface transportation projects for Oahu, and it programs Federal funds for those projects.

Revision #12 is a proposed amendment that can be reviewed here:

[http://www.oahumpo.org/?wpfb\\_dl=1049](http://www.oahumpo.org/?wpfb_dl=1049)

*Requested Action:* Discuss and recommend FFYs 2015-2018 TIP Revision #12 for Policy Board consideration.

**c. Public Participation Plan Evaluation – Ruth Limtiaco, TLC PR & consultant team (40 min)**

OahuMPO maintains a Participation Plan to foster involvement by all interested parties in the transportation planning process. The plan was last evaluated to determine its effectiveness in ensuring a full and open public participation process in 2001. OahuMPO has retained a consultant team led by TLC PR to evaluate the effectiveness of the existing plan.

The TLC PR team will brief the CAC on research and findings to-date, and then solicit input from the CAC members via a facilitated discussion.

*Requested Action:* No formal action is being requested at this time.

**6. Invitation to interested members of the public to be heard on matters not included on the agenda**

**7. Announcements**

**8. Announcement of next scheduled meeting**

**4:00: Adjournment**

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**Parking will not be validated.**

To request language interpretation, or an auxiliary aid or service (i.e., sign language interpreter, or materials in alternative format), contact OahuMPO at 587-2015 (voice only) three (3) business days prior to the meeting date. TTY users may use TRS to contact our office.