

**OVERALL WORK PROGRAM**  
**Fiscal Year 2008**

The Overall Work Program (OWP) serves as the key management tool for monitoring State and City transportation planning activities on Oahu. It lists work elements which define planning study objectives and tasks. The work element also identifies budgetary and staff requirements needed to carry out the planning study.

The OWP covers planning studies, which do not include the implementation of projects. All work elements included in the OWP are done by the Oahu MPO or by a State or City agency, either in-house or by a consultant. While federal funding is available for the planning studies, a twenty percent local match must be provided by the implementing agency. For this reason, any suggested work element will need to be accepted and endorsed by one of the State or City agencies before it can be included in the OWP.

***Procedure for Suggesting Work Elements for the FY 2008 OWP:***

1. Fill out the information on the back of this page, noting the subject of the study, its purpose, the impact of the work, and possible tasks that could be included.
2. Submit the form to the Oahu MPO:
  - Email: ompo001@hawaii.rr.com
  - Fax: 808-587-2018
  - Mail: Oahu MPO  
707 Richards Street, Suite 200  
Honolulu, Hawaii 96813-4623
3. The Oahu MPO Policy Committee will determine whether the suggested work element will be forwarded to the appropriate agency for their consideration.

**OVERALL WORK PROGRAM – FISCAL YEAR 2008**  
**SUGGESTED WORK ELEMENT**

1. Subject (describe what the work element should study)

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2. Purpose (describe why this study is needed)

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3. Impact (describe what impact this study will have on transportation on Oahu)

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4. Tasks (list suggested tasks to be included in the study)

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**Contact Information:**

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Name

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Date

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Mailing Address

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Signature

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Email address