

Overall Work Program

The Overall Work Program (OWP) serves as the key management tool for monitoring State and City transportation planning activities on Oahu. It lists work elements which define planning project objectives and tasks, and identify budgetary and staff requirements needed to carry out the projects.

The OWP covers planning studies, but does not include preliminary engineering or construction projects. All work elements included in the OWP are done by OMPO or by a State or City agency, either in-house or by a consultant. While federal finding is available for the planning studies, a twenty percent local match must be provided by the implementing agency. For this reason, any suggested work element would need to be accepted and endorsed by one of the State or City agencies. This is to ensure a commitment to provide the local match as well as to conduct the study.

Procedures for Suggesting Work Elements for the OWP

1. Fill out form on the back of this page, specifically noting the subject of the study, its purpose, the impact of the work, and possible tasks that could be included. You may attach additional paper if necessary; if your attachments are longer than 3 pages, please provide 2 copies.*
2. Fill out your contact information in the box provided.
3. Submit the form to OMPO at:

Ocean View Center
707 Richards Street, Suite 200
Honolulu, Hawaii 96813
Fax (808) 587-2018
E-mail: ompo001@hawaii.rr.com
Phone: (808) 587-2015

4. OMPO will forward the suggested work element to the appropriate agency for consideration. *Please note that black and white copies of your information will be sent to the appropriate agency; do not use color.

Suggested Work Element for OWP

1. **Subject** (*describe what the work element should study*)

2. **Purpose** (*describe why this study is needed*)

3. **Impact** (*describe what impact this study will have on transportation on Oahu*)

4. **Tasks** (*list suggested tasks to be included in the study*)

Submitted by: _____

Address: _____

Phone: _____